

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
JANUARY 4, 2016**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding.

Council Members David Cannon Steve Town, Dave Maddax, Jean Carder, Carol Aust
City Administrator Nathan Law
City Clerk Traci Storey
City Attorney Mary Stephenson
Press John VanPelt
Visitors

PLEDGE OF ALLEGIANCE

Councilmember Dave Maddax led the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

Mayor Marty Southard would like to add under the Mayor's Report 10C to include Evaluation Tool. City Administrator Nathan Law would like to add 10B for a 10 minute executive session for personnel matters and 10C for a 15 minute executive session to discuss a legal matters. Councilmember David Cannon moved, seconded by Councilmember Dave Maddax, and carried 5-0, to adopt the consent agenda to include adoption of the agenda, approval of the December 21, 2015 Council Minutes, and approval of the bills list.

VISITORS

None

PUBLIC COMMENTS

None

DEPARTMENT REPORTS

None

CITY ATTORNEYS REPORT

None

COUNCIL REPORTS

Councilmember Carder: Councilmember Jean Carder asked if we had any information regarding the holiday decorations. Councilmember Carol Aust presented some examples of different decorations that would hang on the poles downtown. Councilmember Aust would like them all to be the same design. City Administrator Nathan Law said they could all be bought at once if so desired. Councilmember Aust would like the public works department to fix the ones that are broken if possible. Aust would also like lights with garland to wrap around the poles. Aust stated she has a friend that would give 35% percent off if we purchased in January. Aust will get the bid and bring back to the next meeting. City Administrator Nathan Law will also get a bid from Knight Lighter.

Councilmember Carder said the lights in the back parking lot are nice, but very bright. Administrator Law will look into the matter and see if anything can be done.

Councilmember Aust: Councilmember Carol Aust said something needs to be done about the gas trucks blocking traffic in front of Casey's. Chief Bauer said he will find out more information, but due to the size of the parking lot those trucks don't have room to turn around. Aust said they need to build a new building.

City Attorney: City Attorney Mary Stephenson said she has reviewed the state statue it is clear that elections should be held in the fall. City Administrator Nathan Law stated other cities in Miami County are having theirs in the spring. Louisburg will have elections in the fall as stated in statue. City Attorney Mary Stephenson will bring an Ordinance and Charter Ordinance to the next meeting to proceed with the fall elections.

Councilmember Aust asked if it were possible for people that live outside the city limits to vote or run as candidates in our city election. Attorney Stephenson said people outside the city limits are not city taxpayers and cannot vote in city elections.

MAYOR'S REPORT

Stakeholder Meeting: Mayor Marty Southard told Councilmembers the Stakeholders meeting for the downtown will be held Wednesday, January 20th at 4:30 p.m.

Open House: City Administrator Nathan Law asked the Council if they would like to have the open house in January or February. The Council came to a consensus to have in February when we could present information to the public after the Stakeholders meeting in January.

Employee Evaluations: Mayor Southard presented the employee evaluation form for Councilmembers to fill out on Administrator Law for a 6th month review. They will have an executive session at the next meeting to discuss.

ADMINISTRATOR'S REPORT

Food Trucks: City Administrator Nathan Law has looked into the permit/license costs for food trucks in other communities. The average cost of those that have some sort of fee for daily sales is \$34. Average cost of those that have some sort of multi-month/annual fee is anywhere from \$240-\$333. Councilmembers had discussion on the issue and would like to have more specific dates associated with issuing licenses under current code and pricing options for six-month and one-year licenses. Options will be brought back to Council at the next meeting.

Executive Session: Councilmember Jean Carder moved, seconded by Councilmember Steve Town and carried 5-0, to recess into executive session for 10-minutes to discuss personnel matter.

EXECUTIVE SESSION

The Council recessed into executive session at 7:15 p.m. and reconvened at 7:25 p.m.

Councilmember Jean Carder moved, seconded by Councilmember David Cannon to go into executive session for 15-minutes to discuss a legal matter.

The Council recessed into executive session at 7:25 p.m. and reconvened in regular session at 7:40 p.m.

REGULAR SESSION

No action following either executive session.

ADJOURNMENT

At 7:41 p.m. Councilmember Jean Carder moved, seconded by Councilmember David Cannon and carried 5-0, to adjourn the meeting.

Approved:

Marty Southard, Mayor

Attest:

Traci Storey, City Clerk