

**CITY OF LOUISBURG, KANSAS  
MINUTES OF REGULAR MEETING  
JANUARY 19, 2016**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding. Councilmember Carol Aust was absent.

Council Members David Cannon, Steve Town, Dave Maddax, Jean Carder  
City Administrator Nathan Law  
City Clerk Traci Storey  
City Attorney Mary Stephenson  
Police Chief Tim Bauer  
Visitors Crystal Clayton

**PLEDGE OF ALLEGIANCE**

Councilmember Dave Maddax led the pledge of allegiance.

**APPROVAL OF CONSENT AGENDA**

City Administrator Nathan Law would like to move 10A (Aquatic Center Considerations) to after visitor Crystal Clayton. Mayor Marty Southard would like his executive session to be held at the end of the meeting. City Councilmember Jean Carder would like the minutes from the last meeting to reflect Mayor's Report executive session item as 9C. Councilmember Jean Carder moved, seconded by Councilmember Dave Maddax and carried 4-0, to adopt the consent agenda to include adoption of the agenda, approval of the January 4, 2016 Council Minutes, and approval of the bills list.

**VISITORS**

Louisburg Resident Crystal Clayton approached the Council regarding family pool pass pricing for the 2016 season. Clayton attended a meeting last May to discuss when Councilmembers tabled the item until the 2016 season. City Administrator Nathan Law presented information with pricing considerations for the fee structure. The pricing has not changed for Option

1, but does include changes to daily admission, addition of a punch card, addition of day care provider pass, a discount for early purchase of season passes, and alternatives for defining seasonal passes for “family” or “household”. Option 2 includes reduced pricing for all season passes, excluding further price reduction for additional children under family/household season passes, additional reduction to daily admission, and similar considerations for the remainder of items listed under Option 1.

Financial: Possible revenue loss, if all other aspects remain the exact same, estimated between \$7,910.71 and \$17,221.41 depending on the fee structure selected. This is based on an estimated number of family and individual season passes, with the number of family members also being estimated. The reality is that the number of season passes may increase as a result of a reduction in pricing. If that is the case, then those losses may diminish. It is doubtful however, that revenue would increase on account of the lowered cost of passes, an assumption based on the threshold of population and proximity of alternative venues.

Revenue from sources excluding the local sales tax does not cover expenditures to operate this facility. Comparing the 2015 information the Louisburg Aquatic Center realized a net revenue loss of \$65,652.14. Sales tax revenues more than make up the difference, and is the same revenue source intended for pool repairs and possible addition/expansion. This is also a similar reason for having resident vs. nonresident pricing.

A Day Care Provider Pass could also be offered for a discounted price. Mrs. Clayton said why she should pay full price when she could say she has a daycare. The front gate never once asked for her pass last year. If someone said they had a pass they just let them walk right through. The prices are still high for a family with 4 children and 2 adults. Councilmembers had discussion and will make a final decision on pricing by the end of February.

### **PUBLIC COMMENTS**

None

## **DEPARTMENT REPORTS**

City Administrator Nathan Law and Public Works Supervisor Craig Hufferd have been busy with interviews for the public works positions. With the retirement of Kenny Seufferling and Wayne Knop we have 2 positions available. Administrator Law said we are still short on staff for this department. Councilmembers discussed and gave the ok to hire a 3<sup>rd</sup> public works employee.

## **CITY ATTORNEYS REPORT**

None

## **COUNCIL REPORTS**

**Councilmember Carder:** Councilmember Jean Carder reminded everyone the Downtown Broadway Stakeholders Meeting is on Wednesday, January 20<sup>th</sup>.

Councilmember Carder presented what she would like to see in the space between City Hall and Fox Hall. The picture was of a green space with seating and umbrellas. The picture will be presented at the Downtown Meeting for discussion.

Councilmember Carder asked Administrator Law when he would be getting the car from Louisburg Ford. They told him around the first of February it should be arriving.

Councilmember Carder said the moving of the house through Louisburg went well. Police Chief Bauer wanted to thank everyone involved that helped.

**Councilmember Maddax:** Councilmember Dave Maddax said the flag at Ron Weers Park needed to be replaced. He would also like a large Lions Club sign out by the highway. City Administrator Law will get the flag taken care of right away.

## **MAYOR'S REPORT**

Mayor Marty Southard said the recommendations from the Economic Development Consultant would be brought back to the Council in March.

## **ADMINISTRATOR'S REPORT**

**Holiday Decorations:** City Administrator Nathan Law presented a bid that Councilmember Carol Aust received for the Holiday Decorations. Councilmembers discussed pricing and options. KCP&L has not had time to consider the option to string lights and garland across Broadway, so the recommendation does not include that particular item. Councilmember Steve Town moved, seconded by Councilmember Jean Carder. Councilmember Maddax asked if the size of the wreath was correct. Councilmembers agreed on the 4 foot wreaths. Motion carried 4-0, to purchase 13 wreaths and 13 kits of garland for the poles.

**Food Trucks:** City Administrator Nathan Law presented an Ordinance for Mobile Food Vendors. The changes to City Code are as follows

- Separate definition of Mobile Food Vendor from the currently defined solicitors Canvassers, Peddlers, and Transient Merchant or Itinerant Vendor.
- Adding requirement that applicant show copy of current Kansas Food Establishment License.
- Adjusting the current fee schedule to allow \$10/day, not to exceed \$100 during six-month period beginning from the date of the first daily issued license, or \$250 for an annual license covering the calendar year.

There will still be a \$25 investigation fee.

Councilmember Jean Carder asked if you needed a Kansas License or would a Missouri License work since we are so close. Administrator Law will look into the matter further just for clarification. Carder also asked about the concessions at the Soccer Field if they would need a permit as well. Councilmembers had discussion. City Administrator Law said if the Governing Body wanted to waive the rate for organizations it was their choice.

Councilmember David Cannon moved, seconded by Councilmember Jean Carder and carried 4-0, to adopt Ordinance 1050 effective after publication.

**Resolution of Support:** City Administrator Nathan Law presented a Resolution of Support. The Osawatomi State Hospital provides a needed service, supports a large number of jobs, and is a quality facility and function. Councilmember Jean Carder moved, seconded by Councilmember David Cannon and carried 4-0, to authorize Mayor Southard to sign Resolution 01-19-16 in support of the Osawatomi State Hospital.

**Councilmember Town:** Councilmember Town asked if KDOT has cut any of our funds for K-68. Administrator Law replied as of now it should not affect our project.

**Old Decorations:** Administrator Law asked if the Council wanted to sell our old holiday decorations, throw the bad ones away or ask other communities if they would like them. Councilmembers agreed if another community would like them, then they could have them at no cost if they either pick the decorations up or pay for shipping.

**Tree City Brackets:** Councilmember Town said the Tree City Brackets around town that were used for banners years ago needed to be removed and saved.

**Debate Championship Sign:** Councilmember Dave Maddax stated a sign needed to be ordered for the Debate Championship that was won over the weekend.

**Executive Session:** Councilmember Jean Carder moved, seconded by Councilmember David Cannon and carried 4-0, to recess into executive session for 15-minutes to discuss a personnel matter.

### **EXECUTIVE SESSION**

The Council recessed into executive session at 7:20 p.m. and reconvened at 7:35 p.m.

### **REGULAR SESSION**

No action following either executive session.

**ADJOURNMENT**

At 7:36 p.m. Councilmember Jean Carder moved, seconded by Councilmember David Cannon and carried 4-0, to adjourn the meeting.

Approved:

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Marty Southard, Mayor

Attest:

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Traci Storey, City Clerk