

**CITY OF LOUISBURG, KANSAS  
MINUTES OF REGULAR MEETING  
FEBRUARY 15, 2016**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding.

Council Members David Cannon, Steve Town, Dave Maddax, Jean Carder, Carol Aust  
City Administrator Nathan Law  
City Clerk Traci Storey  
City Attorney Mary Stephenson  
Police Chief Tim Bauer  
Building & Zoning Rusty Whitham  
Visitors Leroy Johnson, Jack & Gayle Turner, Chris Johnson, Crystal Clayton, Aimee Williams, Chris Curry

**PLEDGE OF ALLEGIANCE**

Councilmember Dave Maddax led the pledge of allegiance.

**APPROVAL OF CONSENT AGENDA**

City Administrator Nathan Law would like to move item 10C (Baseball Tournament Request) to 4D. Administrator Law would also like to remove 10D (Executive Session). Councilmember Jean Carder moved, seconded by Councilmember David Cannon and carried 5-0, to adopt the consent agenda to include adoption of the agenda, approval of the February 15, 2016 Council Minutes, and approval of the bills list.

**VISITORS**

Leroy Johnson, representing the Louisburg Lions spoke to the Council regarding the 100<sup>th</sup> anniversary of the Lions Club that will take place next year. The Lions Club would like to donate a bench to go in front of Fox Hall. They would also put a plaque on it saying it was donated by the Lions Club. City Administrator Nathan Law said the city codes say not to obstruct sidewalks. The Council had discussion. Councilmember Carol Aust moved,

seconded by Councilmember Steve Town and carried 4-0-1 (Maddax abstained) to accept the offer of an iron bench with the plaque to be placed at the Fox Hall. The City has offered to secure the bench with anchors.

Mr. Johnson also asked about closing the streets on May 1<sup>st</sup>, 2016 for the car show. Council asked him to talk with Police Chief Bauer and return to the Council. The Lions Club would like the City to donate a season pool pass for the silent auction. This item will also be brought back at another meeting.

Curtis Riley of The Porch Church, is asking for a 60-day approval for their grand opening sign. Rusty Whitham with the Building and Zoning Department said the 5 signs they have just need to be moved out of the easements. Councilmember Jean Carder moved, seconded by Councilmember David Cannon and carried 5-0, to approve the extension of the grand opening sign and to move the signs out of the easement.

Jack and Gayle Turner addressed the council with the concern over their ditch at the back of their house. Former City Administrator Jeff Cantrell had city workers tear down the bridge that went across the back of the property due to drainage issues. The Turners have not been able to take care of the grass and flowers that are back there since the removal of the bridge. They would like the council to take another look and see if they would still pay half and the problem could be resolved. Mayor Southard said this item will be tabled and more information from previous meetings will be given to councilmembers.

Chris Johnson of the Louisburg Lugnuts baseball team asked the Council for permission to host a baseball tournament over Labor Day weekend at Lewis Young Park. Johnson is asking for the following items from the City.

1. All fees for field use be waived by the City.
2. Scoreboards that are in working order and the controllers for each scoreboard.
3. Access to the concession stand prior to the tournament and during the tournament.
4. Baseball fields mowed.
5. Access to turning on the lights (if needed).

6. Access to the storage shed where the rakes, field chalkers, hoses and batter box frames are stored.
7. Trash dispensers located around the fields and concession stand.

Johnson is asking for all the fees to be waived since this is their first tournament and there is a possibility they may not need the lights. They also have to buy all the trophies, concession stand items, chalk for the fields and other miscellaneous items to run the tournament. They would also like to have total control of all baseball fields at Lewis Young Park for the week prior to and the weekend of Labor Day. Johnson requested the football teams practice elsewhere at Lewis Young so the baseball fields are not torn up prior to the tournament.

Johnson's wife came up with a tournament name of "THE CIDERVILLE SMASH". The Louisburg Cider Mill has been in contact and they are very interested in the event Johnson said. Councilmembers asked what was being done with the money made off of team entrance fees and front gate fees. Johnson said they have a child on the team it could help. City Administrator Nathan Law said they must fill out a special use permit and bring back to the Council.

Aimee Williams from the audience asked why this team should be allowed to have this tournament without paying any of the fees. LARA pays their fees, why should this be any different?

### **PUBLIC COMMENTS**

None

### **DEPARTMENT REPORTS**

City Administrator Nathan Law reminded everyone of the Public Forum on February 17<sup>th</sup> and Open House on the 22<sup>nd</sup>.

### **CITY ATTORNEYS REPORT**

None

## COUNCIL REPORTS

**Councilmember Aust:** Councilmember Aust asked if the Merrill Company responded yet regarding the old ALCO building and also about the owner of the old Phoenix restaurant. City Administrator Nathan Law said he has tried contacting Merrill Co., but they have not yet responded. Councilmember Aust said she has talked to one of the County Commissioners and they agreed with her that we should pursue the issue.

Councilmember Aust asked if we had any information from Jim Roland regarding the Economic Development report. Administrator Law has been in contact with him, has received an update report and next steps, and expects the report to be presented to Council in March.

**Councilmember Town:** Councilmember Steve Town said he knew of a few residents that would be interested in our old Christmas decorations. Councilmembers agreed that they should be given to other municipalities if they were interested first.

**Councilmember Carder:** Councilmember Jean Carder asked how many people attended the K-68 public meeting. City Administrator Law thought around 70 people.

Carder asked what we decided to do with the cleaning of City Hall. Administrator Law said we are testing it out with an individual and will reevaluate after the trial period.

Carder would like the City to look into purchasing a few council chairs that have arms on them for the public.

**Councilmember Cannon:** Councilmember David Cannon if we have settled up with Legacy for the final payment. City Administrator said we have a very short punch list to finish up before releasing the final payment.

## **MAYOR'S REPORT**

**Proclamation:** Mayor Marty Southard presented a SADD Shines Day Proclamation, which proclaims Wednesday, February 24, 2016 as SADD Shines Day. Councilmember Jean Carder moved, seconded by Councilmember Steve Town and carried 5-0, to authorize Mayor Southard to sign the SADD Shines Day Proclamation.

**Aquatic Center Pricing:** Mayor Marty Southard presented information regarding pricing for the 2016 season. Councilmembers had discussion regarding what should be considered immediate family. A family of four could purchase a pass for \$100.00 each additional child would be \$25. An individual pass would be \$65. Councilmember Jean Carder moved, seconded by Councilmember David Cannon and carried 5-0, to approve Option 3.

**City Seal:** Mayor Southard asked if Councilmembers had thought anymore regarding a contest for the city seal. Councilmember Jean Carder said she would was struggling with the contest idea. Why not have an individual create one without a contest. Councilmembers had discussion and will table the item for a future meeting.

## **ADMINISTRATOR'S REPORT**

**Personnel Policies Handbook Ordinance:** City Administrator Nathan Law presented his list of recommendations for the employee handbook. Councilmembers agreed to grandfather current employees and make new changes for new employees regarding the use of leave in calculating overtime. Councilmember Jean Carder moved, seconded by Councilmember David Cannon and carried 5-0, to adopt Ordinance 1053 effective after publication.

**Purchasing Policy Ordinance:** City Administrator Nathan Law presented a Purchasing Policy Ordinance. Councilmember Steve Town moved, seconded by Councilmember Jean Carder and carried 5-0, to adopt Ordinance 1054 effective after publication.

**Thank You Note:** Mayor Southard read a thank you card from Jessica Stiles for the flowers that were sent for her Grandfather's funeral.

**ADJOURNMENT**

At 8:37 p.m. Councilmember Carol Aust moved, seconded by Councilmember Dave Maddax and carried 5-0, to adjourn the meeting.

Approved:

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Marty Southard, Mayor

Attest:

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Traci Storey, City Clerk