

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
MARCH 21, 2016**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding.

Council Members David Cannon, Steve Town, Dave Maddax, Jean Carder, Carol Aust
City Administrator Nathan Law
City Clerk Traci Storey
City Attorney Mary Stephenson
Police Chief Tim Bauer
Press
Visitors Loren Delaware, Jim Rowland

PLEDGE OF ALLEGIANCE

Councilmember Dave Maddax led the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

Councilmember Dave Maddax moved, seconded by Councilmember David Cannon and carried 4-0-1(Town abstained), to adopt the consent agenda to include adoption of the agenda, approval of the March 7, 2016 Council Minutes, and approval of the bills list.

VISITORS

Loren Delaware representing the Louisburg Lions Club said the Car Show will be held on May 1, 2016. The Lions Club is asking for 6 barricades for street closures and an individual pool pass for the silent auction. Councilmember Steve Town moved, seconded by Councilmember Jean Carder and carried 4-0-1(Maddax abstained) to approve the pool pass and the City will provide the barricades.

PUBLIC COMMENTS

None.

DEPARTMENT REPORTS

Police Chief Tim Bauer stated the 2016 Ford Explorer and equipment have been ordered. The equipment will be put on as soon as the car arrives. Mayor Southard asked if the Police Department was now at full staff. Chief Bauer said they had one more full time opening that they are working on.

City Administrator Nathan Law said the Mayors Conference and Leadership Summit will be held April 22-23 in Junction City. If anyone would like to attend please let us know and we will make arrangements.

CITY ATTORNEYS REPORT

City Attorney Mary Stephenson said she will be looking at the sign ordinance and will bring back to the next meeting.

COUNCIL REPORTS

Councilmember Town: Councilmember Steve Town stated that 3 members of the Fire Department got their firework recertification on Saturday. These will be good for 4 years. Town asked how much we could spend on fireworks this year. City Administrator Nathan Law said he would look into what we spent last year.

Councilmember Carder: Councilmember Jean Carder asked if we were having a City Wide Cleanup. City Clerk Traci Storey said it is scheduled for Saturday, April 30th.

Carder said she noticed the office position will soon be available. Carder asked what would be the time frame on this. Administrator Law said it could be filled within 2 months. The position has not been advertised yet.

Carder asked what we are doing with the space between Fox Hall and City Hall. City Administrator Law and Public Works Supervisor Craig Hufferd have been working on some different ideas.

Carder said last fall she had a complaint from a resident regarding stop signs at uncontrolled intersections. The Council had Police Chief Bauer check into this complaint last year and he determined it would be best to leave signs as they are.

Chief Bauer added that nothing has changed regarding safety or traffic incidences since then.

Councilmember Cannon: Councilmember David Cannon said he noticed the bench at Ron Weers Park had been fixed and asked if the wood was a permanent fix or temporary. City Administrator Nathan Law said it is intended to be permanent, but that can be changed out if Council prefers the previous material.

Councilmember Aust: Councilmember Aust asked if we have heard from the Phoenix Chinese Restaurant. City Administrator Nathan Law said he sent a letter to the property owner and is waiting on the certified return.

Aust asked if there were any leads on the Alco building. Law said not at this time.

Aust asked when the next downtown meeting was going to be held. Law stated the week of April 4th he will check with everyone and their schedules.

Councilmember Maddax: Councilmember Dave Maddax asked Police Chief Bauer what the speed limit is on Rogers Road. Chief Bauer replied the speed limit is 25mph. Maddax said his daughter got a ticket there and wasn't sure if it was always 25mph or if the speed changed anywhere along that road. Chief Bauer will check that the speed limit is consistent.

Maddax said Broadway needed to be repaved. City Administrator Law said it may be best to decide what is going to happen with the downtown first, but that it can be prioritized for this year. There are plans to stripe the street, parking spaces and the crosswalk this year.

Maddax asked about the chemicals for the algae at the lake. Law said it is being worked on with two types of chemicals to be applied.

Maddax asked for a Welcome to Louisburg sign at the corner of K-68 and Metcalf. Councilmembers agreed cars are already through town before they would see it. Maddax will continue to bring forward at future meetings.

Maddax said last week the stop sign was down by the high school and he really liked not having to stop there. Administrator Law said, to the best of his knowledge, the sign has been replaced and will stay in place.

MAYOR'S REPORT

Library Discussion: Mayor Marty Southard asked for Council thoughts concerning the Library. All the Councilmembers agreed they want to see the Library stay on Broadway.

Sign Discussion: City Attorney Mary Stephenson will look into the updated sign regulations in the county.

Civic Center Ideas: Mayor Southard asked what ideas the Council had regarding a civic center. Councilmembers had discussion on what they would like to see in a civic or recreation center. A possibility of partnering with USD 416 could help with having a Recreation District. This is something that could potentially be on the November ballot.

ADMINISTRATOR'S REPORT

Economic Development Assessment Report: Jim Rowland, Red Hills Group, LLC provided the Council with his assessment report for addressing local economic development. Some of the recommendations are as follows:

- New Comprehensive Plan
- Revise Economic Development Incentive Policy
- Economic Development Coordinator
- Promotion of Louisburg
- Main Event
- Capital Improvement Plan
- Build a Team

Because of the intricacies of these steps, Council decided to schedule a work session to discuss further. City Administrator Nathan Law will coordinate with Councilmembers for a date to hold this discussion.

Ordinance 1058: City Administrator Nathan Law presented Ordinance 1058 waiving building permit fees for new residential dwellings for a period of three months from April 1st to June 30, 2016. Councilmember Steve Town moved, seconded by Councilmember Dave Maddax and carried 5-0.

K68 & Broadway Project: Staff has compiled information to submit to Mid-America Regional Council for a 2016 Call for Transportation Projects. The

project identified is the intersection of K68/Amity and Broadway Street. The intent is to seek safety enhancements to the intersection that will address sight distance limits for east/west traffic, pedestrian safety crossing, turning traffic safety, and overlapping improvements planned for the Complete Street/Green Street project currently underway. Project scope would likely include elevating the intersection to accommodate all considerations listed above. Without full engineering, the true project scope and feasibility is unknown.

Miami County has partnered with the City on this project, having provided work to conduct preliminary traffic counts for the project area. This shows County willingness to continue to work with the City of Louisburg on projects. Kansas Department of Transportation has been contacted regarding this project and has provided conceptual approval.

The Federal funding available for this type of project under the Surface Transportation Block Grant Program (STP) requires 20% minimum matching local funds. This project is currently estimated at \$1,000,000 requiring a minimum of \$200,000 local funding to apply. Project estimates excludes engineering, securing construction easements, and property acquisition, should any be required. Council had discussion. Councilmember Jean Carder moved, seconded by Councilmember David Cannon and carried 5-0, to approve K68-Broadway project submittal to MARC for 2016 Call for Transportation Projects.

Lake Brush Clearing: A resident of the Lake Subdivision visited the Park and Tree Board last week to discuss a local volunteer that has been clearing underbrush and trimming trees along the west side of the lake. The resident does not want all lake trees and vegetation trimmed and cleared to that extent, especially by her residence and along the unimproved areas on the east side. One board member stated his desire to leave the remaining 20% along the extreme east side alone, stating preference to keep existing wildlife habitat intact.

Park and Tree Board did not have enough members to constitute a quorum, so the comments from Board Chair Bazin and Board member Kunz, even with the additional printed comments from Board member Kline, do not represent any form of Board recommendation to the Council. Councilmembers had discussion and came to the consensus to thank the individual for their work, but to stop the work and take this item back to the Park and Tree Board.

Councilmember Carder: Councilmember Jean Carder said she received an email from an individual from Starbrooke who has 2 pit bulls. The owner wanted

to know what could be done to keep the dogs that she has had for 2 years. The police department had received a complaint and when investigated found 2 pit bull breed dogs in her possession. The owner was given 7 days to relocate the pit bulls outside of the city or go to court. A copy of the ordinance stating pit bulls are illegal was given to the owner.

Executive Session: Councilmember Jean Carder moved, seconded by Councilmember David Cannon to recess into executive session for 10-minutes to discuss a personnel matter. Motion carried 5-0.

EXECUTIVE SESSION

The Council recessed into executive session at 7:55 p.m. and reconvened at 8:05 p.m.

REGULAR SESSION

Councilmember Steve Town moved, seconded by Councilmember David Cannon to increase the City Attorney Salary by 32%. Motion carried 5-0.

ADJOURNMENT

At 8:08 p.m. Councilmember Carol Aust moved, seconded by Councilmember Steve Town to adjourn the meeting. Motion carried 5-0.

Approved:

Marty Southard, Mayor

Attest:

Traci Storey, City Clerk