

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
APRIL 18, 2016**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding. Councilmember Carol Aust was absent.

Council Members David Cannon, Steve Town, Dave Maddax, Jean Carder
City Administrator Nathan Law
City Clerk Traci Storey
Police Chief Tim Bauer
Press Jon VanPelt
Visitors Amy York

PLEDGE OF ALLEGIANCE

Councilmember Dave Maddax led the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

Councilmember David Cannon moved, seconded by Councilmember Jean Carder and carried 4-0, to adopt the consent agenda to include adoption of the agenda, approval of the April 4, 2016 Council Minutes, and approval of the bills list.

VISITORS

Amy York representing Timbercreek asked for a temporary permit to allow alcoholic beverages in their parking lot on May 21, 2016. Councilmember Steve Town moved, seconded by Councilmember Jean Carder and carried 4-0, to approval the temporary permit with the approval from the Police Chief and City Administrator.

PUBLIC COMMENTS

None

DEPARTMENT REPORTS

Rezoning: City Administrator Nathan Law presented two rezoning ordinances. These requests came from the Planning Commission and followed appropriate public hearing process, held on March 30, 2016. The Planning Commission recommends Council approve the following requests to rezone properties.

Case No. 16001-Z: Property located at 7 South Peoria Street. Zoning change from “R-1” Single Family Dwelling District to “C-3” General Business District. Request by Marcus Moreland for the old “West Gym” to continue its use, but within the parameters of Zoning Regulations; required zone change is part of property changing ownership. Councilmember Jean Carder moved, seconded by Councilmember David Cannon and carried 4-0, to authorize Mayor Southard to sign Ordinance 1059.

Case No. 16002-Z: Two tracts of vacant land located on South 16th Street, consisting of 24.6 acres. Zoning change from “R-1” Single Family Dwelling District to “A-L” Agricultural District. Request by T.J. and Aimee Williams for allowing property to be used for livestock grazing, allowing an otherwise non-conforming fence and desire to construct a barn structure exceeding size restrictions under “R-1”. Councilmember Jean Carder moved, seconded by Councilmember Steve Town and carried 4-0, to authorize Mayor Southard to sign Ordinance 1060.

Conference: City Administrator will be attending a conference April 28th and 29th in Lawrence. Mayor Southard will be attending one this week in Junction City.

CITY ATTORNEYS REPORT

None.

COUNCIL REPORTS

Councilmember Town: Councilmember Steve Town said the Park Board met on April 11th. The following recommendations were requested:

\$600 for the purchase and installation of 3each LED Motion Activated Flood lights at L/Y Park.

\$1,000 for the purchase and installation of Collapsible Bollards that will be placed between fields B and C at L/Y Park. Councilmembers agreed to give permission to purchase these items.

Increase the per hour fee to use the lights at L/Y Park from \$10 to \$15 effective January 2017.

After discussion Councilmember Jean Carder moved, seconded by David Cannon **after further discussion** carried 4-0, to approve the cost of the fees as recommend by the Park Board to help offset the costs of lights.

Councilmember Carder: Councilmember Jean Carder wanted to remind everyone of the Band recording their video on Broadway next Monday.

Carder asked if the street behind the Louisburg Plaza (Old City Hall) was still one way traffic. There is some confusion with the way the parking spots are striped. Staff will talk to Louisburg Plaza to confirm.

Carder said the Earth Day festivities will be held at the City Park on Saturday. If anyone would like to help between 10a.m.-2p.m. at the recycling art table, let her know and she will schedule time for the volunteer.

Councilmember Maddax: Councilmember Dave Maddax said the water tower looks great, but he would like to see wildcat mascot on it. City Administrator Nathan Law said that would produce more costs for the project. Maddax said he would like to get a price for it.

Maddax asked about why the stop sign was still up by the water tower. When it was down it was great. City Administrator Nathan Law said it is intended to stay in place. Councilmember Carder said that is a busy street there has to be a stop sign there or it would cause accidents.

Maddax asked if Administrator Law found out the prices for the Welcome to Louisburg signs. Administrator Law said for a sign similar to other city limit signs costs approximately \$109. Maddax would like a monument sign coming into town from K-68. Councilmember Carder said we already have a sign there you just don't like it. Maddax said passing cars can't see it. Administrator Law said the sign would have to be approved by KDOT and it would be a \$250.00 application fee. Monument signs could cost up to \$20,000 to \$25,000.

Councilmember Maddax made the motion to approve signs for all main entrances into the city. After discussion the motion died for lack of a second. Staff will look into pricing and locations for welcome message on standard street signs at each entrance to the City.

MAYOR'S REPORT

Pool Pass Contest/Arbor Day Contest: The Council turned in their votes for the Pool Pass and Arbor Day Contest.

Mayor Southard received a request for an individual pool pass for Dining in the County. Councilmembers had no objections.

National Day of Prayer Proclamation: Mayor Southard presented a proclamation that proclaims May 5, 2016 as National Day of Prayer in Louisburg. Councilmember Steve Town moved, seconded by Councilmember David Cannon and carried 4-0, to authorize Mayor Southard to sign the National Day of Prayer Proclamation.

Appreciation to Board Members: Mayor Southard would like to thank all the volunteers that commit to various boards. Lately these meetings have been very long. If you see a board member, please thank them for their time. Councilmember Carder will also pick up a card for Councilmembers to sign.

Trash Service: Mayor Southard said he has received several calls regarding the trash service. The City is still under contract until 2017. If Councilmembers receive calls please direct them to the trash service directly.

ADMINISTRATOR'S REPORT

National Gas Public Awareness Program: City Administrator Nathan Law presented information regard the National Gas Public Awareness Program. Councilmembers all signed the sheet in support.

Comprehensive Plan Update: Administrator Law said at the work session on March 31st, a new Comprehensive Plan was one of the first suggestions made with the Economic Development Assessment Report presented to Council. Staff is in need of one initial basic parameter to drive the process—price. Proposals will be evaluated based on pricing of services, but keeping in mind the scope of services will have to realistically match the desired pricing parameters.

Included with the pricing considerations is the scope of services desired for this undertaking. Council may wish to consider a joint work session with the Planning Commission to discuss the existing Comp Plan, currently compiled information, previously completed studies, maps and other plan documents, and the possibility of including these or additional items in the Comp Plan update process/document. Council had discussion. Councilmember Jean Carder moved, seconded by Councilmember Steve Town and carried 4-0, to proceed with the RFP with a \$75,000 budget.

Street Projects: Administrator Law presented a list of street projects at the last meeting for Council to review and bring back for recommendation of additional projects, changes to the prioritization of those projects included in the list, or any general comment or consideration. Councilmembers had discussion regarding restriping, potholes and crosswalks. Councilmember Carder suggested waiting on putting money into Broadway since the Downtown Public Forum will be meeting next month. Council directed Law to proceed with the street bids.

Green Space at City Hall: Staff has been working on different ideas for the space between City Hall and Fox Hall. Administrator Law presented 4 options for Council consideration. Options included parking spaces, benches and a fountain. Councilmembers had discussion. Administrator Law will bring back a hybrid of the last two options for further review.

Executive Session: Councilmember Jean Carder moved, seconded by Councilmember Steve Town to recess into executive session for 10-minutes to discuss a personnel matter. Motion carried 4-0.

EXECUTIVE SESSION

The Council recessed into executive session at 7:29 p.m. and reconvened at 7:39 p.m.

Councilmember Jean Carder moved, seconded by Councilmember Steve Town and carried 4-0, to go back into executive session for 10 minutes.

The Council recessed into executive session at 7:41 p.m. and reconvened at 7:51 p.m.

REGULAR SESSION

Councilmember Jean Carder moved, seconded by Councilmember Steve Town and carried 4-0, to approve Mayor Southard's appointment of Kelly Stohs to fill the vacant City Attorney position.

ADJOURNMENT

At 7:53 p.m. Councilmember David Cannon moved, seconded by Councilmember Jean Carder to adjourn the meeting. Motion carried 4-0.

Approved:

Marty Southard, Mayor

Attest:

Traci Storey, City Clerk