



**LOUISBURG PARK AND TREE BOARD
MEETING MINUTES
Monday, May 9, 2016**

The Park Board of Louisburg, Kansas met at 6:30 p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

ATTENDANCE

Board Chairperson: Bob Bazin

Board Members: Jack Kline, Michael McClellan, Lonnie Kunz and Molly Strubbe

City Council: Steven Town (Arrived 6:43)

City Administrator: Nathan Law

Recording Secretary: Rusty Whitham

Visitors: Jan Garber, Mark Mooreland

Item 1: Pledge of Allegiance

Item 2: Adoption of Agenda

A motion was made by Michael McClellan to approve the agenda. The motion was seconded by Lonnie Kunz. Motion carried 5-0.

Item 3: Approval of minutes

A motion was made by Jack Kline to approve the minutes from the April 11, 2016 Park and Tree Board meeting. The motion was seconded by Michael McClellan. Motion carried 5-0.

Item 4: Public Comment

None

NEW BUSINESS ITEMS:

Item 5: Discussion concerning the 21st Annual Fishing Derby.

The 21st Annual Fishing Derby is scheduled for June 18th at Ron Weers Park. Logistics for this event was discussed. Chairperson Bob Bazin mentioned that the Hillsdale Lake Marina will donate the worms. Nate Apple suggested that more Grand Prizes need to be purchased. Staff mentioned that the budget for this event is \$4000-\$5000. The City will supply the food, fencing, grill, ATV, tables and chairs. Bob Bazin mentioned that Neil Spector has volunteered to provide a Public Address system. Bob Bazin also stated that he will supply the water.

Chairperson Bob Bazin asked Nathan Law if he could coordinate with the Police Chief to provide Officers for a Shot Gun Start. Law stated that he would.

It was mentioned that we need to find individuals that would be willing to volunteer as judges. Possible organizations that should be contacted for volunteers are the Boy Scouts, Senior Center, and Lions Club.

Sue Apple asked if on-line registration will be used this year. Most agreed to forgo the on-line registration process this year.

Item 6: Discussion concerning signage placed at the gazebo in the City Park.

Staff provided the Park Board with pictures of a sign that was installed on the gazebo in City Park. The sign reads: "Stage Closed Please Stay Off". The sign also provides City contact information. This sign was installed as a result of damage done to the railings on the gazebo. Staff stated that this sign is an attempt to avoid future damage. The Park Board agreed that installing the sign was a good idea.

Item 7: Discussion concerning Annual Antique Tractor & Gas Engine Show June 3-5 in L/Y Park.

The Antique Tractor and Gas Engine Show is scheduled for June 3rd through 5th at Lewis-Young Park. Jan Garber representing the Miami County Antique Tractor & Gas Engine Association, Inc., stated that this year's event will be similar to previous years. Mr. Garber provided a letter signed by the American Legion stating that they are allowed to use the Tractor Pull area for the Tractor & Gas Engine Show.

It was noted that the Tractor & Gas Engine Show is in its fourth year and has never had any issues. It's expected that this year's event should be the same. No objections were made by any of the Park and Tree Board members for this year's show.

OLD BUSINESS:

Item 8: An update concerning field improvements at L/Y Park.

Staff stated that the City Council has approved the purchase of two traffic bollards and three motion activated security lights. The bollards have been placed on order and should be received within a week. The bollards will be installed between fields B and C.

The security lights will be installed on Thursday. Lights will be installed on field A, the concession stand, and between fields B and C. Craig Hufferd (Public Works) will coordinate with Michael McClellan for exact placement of the lights. The motion activated lights are being installed to deter after hour activities around the ballfields.

Michael McClellan mentioned that he has received complaints concerning the smell of the bathrooms. McClellan suggested that the drains are dried out causing a sewer smell. He is requesting that someone clean the drains and power wash the bathrooms. Staff will forward this request to Craig Hufferd for action.

Nathan Law mentioned that the City may purchase a bagger for the mower used at L/Y Park.

Michael McClellan asked if the “No Vehicular Traffic” signs were installed around the trails around the City Lake yet. Nathan Law believes that Craig Huffed was installing signs around the Lake this morning.

Mark Mooreland asked if there have been any discussions or plans to refurbish the dugouts at the ballfields. Michael McClellan stated that he is working with LARA and USD416 to create a plan that will be presented the Park and Tree Board sometime after LARA’s games are completed sometime near the last week of June. Mark Mooreland asked if he could be included in these discussions. Michael McClellan stated yes.

Item 9: REPORTS:

Jack Kline mentioned that he met with three representatives from the Lake Subdivision including Chuck Golba, to discuss cleanup around the City Lake. Mr. Golba has performed most of the cleanup work on a volunteer basis. All agreed to scale down the scope of work on the Eastside of the lake compared to what was done on the Westside. They agreed to leave most of the ground cover and mature healthy trees that are 4” caliper or larger alone. They will prune the remaining trees and remove the dead and undesirable trees such as hedge and osage trees. They will also treat for poison Ivy and remove vines.

Kline stated that the meeting went well and it looks like everyone is on board with the scaled down cleanup plan.

Kline also gave an update concerning the trees around the Powell Observatory at Lewis-Young Park. Kline created a list of desirable trees that may be used for future plantings. It was asked if the Observatory cuts down the approved trees can they dump them at the burn pile. Nathan Law stated yes. Law suggested that the City may place a truck on site and Observatory volunteers can place the limbs in the truck for removal.

Item 10: ADJOURNMENT:

A motion was made by Michael McClellan to adjourn the meeting. The motion was seconded by Molly Strubbe. Motion carried 5-0. The meeting concluded at 7:18 pm.

The next meeting will be held on June 13, 2016 at 6:30 p.m.

Submitted by Rusty Whitham
Recording Secretary