

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
MAY 16, 2016**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding.

Council Members David Cannon, Steve Town, Dave Maddax, Jean Carder, Carol Aust

City Administrator Nathan Law

City Clerk Traci Storey

City Attorney Kelly Stohs

Police Chief Tim Bauer

Press

Visitors Alma Whitehead, Laura Gray, Bryce Smith

PLEDGE OF ALLEGIANCE

Councilmember Dave Maddax led the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

Mayor Marty Southard would like to add the Farmers Market to 4A and Larkin as 4B under Visitors. Councilmember Jean Carder moved, seconded by Councilmember David Cannon and carried 5-0, to adopt the consent agenda to include adoption of the agenda, approval of the May 2, 2016 Council Minutes, and approval of the bills list.

VISITORS

Farmers Market: Alma Whitehead spoke to the Council regarding the Farmers Market. The Market will be open from June 16th to September 24th. There will be a special weekend in July when they will have a 105th birthday cake for Vern Isenhower. Mr. Isenhower was one of the first's vendors of the Farmers Market 14 years ago.

Larkin Lamp Rynearson: Laura Gray with Larkin Lamp Rynearson presented an update on the next steps for the Waste Water Treatment Plant.

Discussion Topics:

- Schedule of Compliance
- National Pollution Discharge Elimination Permit (NPDES) Requirements
- Kansas Water Pollution Control Revolving Fund Requirements

Schedule of Compliance:

- Report Schedule is new SOC in permits
- Key Schedule items:
- Antidegradation Review & Facility Planning July 2016-December 2016
- KDHE Review, Jan. 2017
- Preliminary Design, Jan. 2017 to April 2017
- Construction Complete, April 2020
- Lagoons - no discharge after April 2020

NPDES Permitting Requirements

- Meeting SOC is required
- Antidegradation Review required - larger discharge
- Facility Plan
- Intergovernmental review comments on Facility Plan
- Environmental clearances
- Public Meetings

Antidegradation Review

- 10 mg/1 TN & 1.0 mg/1TP required
- Evaluate tighter limits and impact to user rates
- “Affordability Analysis” in accordance with the “Interim Economic Guidance for Water Quality Standards, March 1995 (EPA-823-b-95-002)”
- Public notice required

KDHE will require City to build the highest level of treatment found affordable by this economic analysis

Facility Planning:

- 20 year planning horizon
- Treatment alternative analysis

- Sludge management plan
- Capital construction and annual O&M cost for alternatives (present worth analysis)
- Recommended project

KWPCRF Requirements

- How does this financing benefit the City?
 - Low interest loan, current 2% for 20 years
 - Principal forgiveness possible if cost is over 1.5% of MHI
- Federal Water Resources Reform and Development Act (WRRDA), June 2014, has added requirements to the KWPCRF program.
- Fiscal Sustainability Plan
- Cost Effectiveness, Energy Efficiency, Water Use and Reuse Efficiency in Facility Planning (began 10/1/2015)
 - Cost & Effectiveness Review memo (1 page signature of City confirming selected alternative includes conservation, wastewater reuse potential, maximize energy conversation).
- Engineering services paid with KWPCRF funding require Request for Qualifications (RFQ) process

KWPCRF and Design/Build

- Owner's Consultant represents the best interest of the City
 - Not part of D/B team
 - Planning stages - facility plan, permitting process, antideg. review
 - Design Memo
 - D/B procurement documents
 - (Preliminary Design SOC)

Facility Planning needs to begin by July and the final project will be finished by the year 2020. Councilmembers had discussion concerning the smell and sludge. From the audience Bryce Smith commented on how our current trash company handles the disposal of sludge. Councilmembers would like to visit one of the sewer treatments plants.

PUBLIC COMMENTS

Bryce Smith with Waste Management asked if there were any questions regarding the current trash service. Smith explained some of the new techniques

that are being used include drivers using tablets instead of the route on paper. Smith said he is available if we have any problems he will take care of them. Councilmembers asked if they would still be helping with special events in Louisburg. Smith said they would still be helping with dumpsters at those special events. Waste Management has purchased more trucks that are more environmentally friendly, utilizing propane. Yard waste has to be kept separate since it cannot go into the landfill.

DEPARTMENT REPORTS

Police Chief Tim Bauer reported their program KC Royals Cops are Topps baseball sets are going great. The kids in the community have been excited about receiving them.

May 23rd through June 5th the Police Department will be participating in the Click It or Ticket Program. This program not only has public awareness it also benefits the department. Last year the department was able to receive new radar equipment for participating.

City Administrator Nathan Law received a request from Tom Jang, owner of Tae Kwon Do asking for a 60-day approval for their grand opening sign. Councilmember Jean Carder moved, seconded by Councilmember Dave Maddax and carried 5-0, to approve the extension of the grand opening sign.

The joint meeting between the City Council and Planning Commission Members needs to be in either a regular meeting or a work session. Councilmembers agreed a work session would be best. Administrator Law will see what day works best for the majority.

Kelly Bond has accepted the position for the Finance Clerk. Bond will start on May 31, 2016.

Administrator Nathan Law presented a Resolution that would allow alcoholic beverages at Lewis-Young Park for the Miami County Antique Tractor Event. The event will be held June 3rd through June 5th. Councilmember Steve Town moved, seconded by Councilmember David Cannon and carried 5-0, to adopt Resolution 05-16-16.

CITY ATTORNEYS REPORT

None.

COUNCIL REPORTS

Councilmember Carder: Councilmember Jean Carder wanted to thank staff for putting up flags at Lewis-Young Park for LHS baseball and softball night. They looked great.

Congratulations to Louisburg's Garrett Griffin who has signed with the New Orleans Saints.

Carder asked if there was anything new with the plantings out at the Rock. Administrator Law said they are still working on it.

MAYOR'S REPORT

Mayor Marty Southard asked how the Aquatic Center was coming along for their grand opening on May 28th. Administrator Law said the contractor has been busy working on the stairs and slides. Rusty Whitham and Craig Hufferd have been busy with curtains for the showers, sinks, painting, signs, new windows at concession stand and front office, and replacement cameras.

Mayor Southard was contacted by a youth group that is willing to help with any clean up or volunteer at any events. Administrator Law said we are looking for people to help measure fish at the fishing derby.

ADMINISTRATOR'S REPORT

Special Use Permit: City Administrator Nathan Law presented a Special Use Permit under Case No. 16001-SUP for property located at 706 South Metcalf Road, for a communications equipment building for Peoples Services, LLC. Councilmember David Cannon moved, seconded by Councilmember Jean Carder and carried 5-0, to adopt Special Use Permit Ordinance 1061.

Mayoral Appointment Calendar: This item came about during the discussion of moving elections to November, with newly elected member installment in January. Administrator Law presented a Charter Ordinance that would be published for two consecutive weeks. Council had discussion and would like the appointments to be changed to the second meeting in February.

Councilmember Jean Carder moved, seconded by Councilmember Carol Aust and carried 5-0, to adopt Charter Ordinance No. 16.

Planning Director: Administrator Law presented a job description for a new position of Planning Director. This is being presented now, rather than wait until the comprehensive plan process is started. The form and content is compiled using LKM descriptions for other positions with the addition of a number of staff compiled essential functions. While the job holds one title, it still should be understood this job intends to encompass a number of job duties until the point the community can support additional staff to accommodate those duties separately. When the time arrives to advertise for the position, staff will identify an appropriate pay scale. Councilmember Carol Aust stated the person should also help with economic development since we have none. Administrator Law said certain things would be included in Planning Director, but that typically those are separate from economic development functions and training. Administrator Law will review other positions combining Planning and Economic Development functions and update Council at a future meeting.

Elections: The filing date for the elections is June 1st at noon.

Freedom Fest: Councilmember Carol Aust asked about the Freedom Fest meetings. Administrator Law said they have been having them. Aust thinks Louisburg needs to have a brand event that we are known for. Administrator Law said he would take the concept to the Freedom Fest group for consideration.

Councilmember Aust asked why information was put on the city sign regarding the Cider Mill Swap Meet. City Administrator said the notice was placed after they agreed to pass out flyers with information about Louisburg. This item would be brought back to another meeting for more discussion on what can and cannot be put on the sign.

ADJOURNMENT

At 8:08 p.m. Councilmember Steve Town moved, seconded by Councilmember Carol Aust to adjourn the meeting. Motion carried 5-0.

Approved:

Marty Southard, Mayor

Attest:

Traci Storey, City Clerk