

**CITY OF LOUISBURG, KANSAS
MINUTES OF REGULAR MEETING
JULY 5, 2016**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding.

Council Members Steve Town, Dave Maddax, Jean Carder, Carol Aust, David Cannon

City Administrator Nathan Law

City Clerk Traci Storey

City Attorney Kelly Stohs

Police Chief Tim Bauer

Press John VanPelt

Visitors Anders Vance, Sam Long, Michael Pickman, Tim Johnson, Bryan Frank, Brian Biermann, Karla Light, Thorvald McKiernan, Christy Levings, Heather Eslinger

PLEDGE OF ALLEGIANCE

Councilmember Dave Maddax led the pledge of allegiance.

APPROVAL OF CONSENT AGENDA

City Administrator Nathan Law asked to add a 10-minute executive session for non-elected personnel at the end of the meeting. Councilmember David Cannon moved, seconded by Councilmember Dave Maddax and carried 5-0, to adopt the consent agenda to include adoption of the agenda, approval of the June 20, 2016 Council Minutes, and approval of the bills list.

VISITORS

Mayor Marty Southard presented Anders Vance with a Proclamation proclaiming July 30, 2016 as Kansas All-Star Football Shrine Bowl Day to honor Anders Vance.

Sam Long is asking for permission to close Broadway on Saturday, October 22, 2016 for a Car Show. Long said all the proceeds will benefit the LHS Wrestling Team. It would be from 9a.m. - 5:30 p.m. and would be open for all

vehicles to enter. Councilmember Jean Carder said most of the downtown businesses are open on a Saturday. There are several hair salons, banks, chiropractor, dog groomer and the Library that are open on Saturdays. The Council had discussion and advised Mr. Long to talk to all business owners and come back to another meeting.

Michael Pickman, Tim Johnson and Bryan Frank had requested time on the agenda to address the gravel parking lot at the LHS practice soccer field located at the end of Countryside Drive.

It was recently discovered by Planning staff that the gravel lot at the practice field was stipulated by the Planning Commission to be paved, as part of an action taken to approve the building of the field at its Feb. 27, 2013 meeting. There was a two-year time frame that the gravel lot was either to be paved or removed. As a result of this discovery, the school has chained off the lot from vehicular traffic since the June Planning meeting.

Mr. Pickman, a LHS soccer coach, is concerned if the lot is roped off that an ambulance would not be able to get onto the field in the event of an emergency and there is no place to park for overflow traffic during summer camps.

Tim Johnson, parent of an LHS student, said the plans are to put in a concession stand, restrooms and make a new complex in the future.

Bryan Frank said he agrees with Pickman and Johnson and had nothing to add.

Mayor Southard said he attended the June Planning Commission meeting and it was discussed that the School District must comply with the zoning regulations. Mayor Southard said since this has become a safety issue this should stop at the Council and a decision should be made. City Administrator Nathan Law reminded Council since the Planning Commission is appointed by the Council to act on planning and zoning issues that the Council should generally accept those recommendations made by that body that otherwise do not come to Council for approval. Mayor Southard said if this is a safety issue then the issue cannot keep going back and forth between Council and Planning. Councilmember Jean Carder said this is a Planning Commission responsibility and we need to let them decide.

Karla Light, a LHS parent, spoke from the audience and said there are also no lights in the lot. Councilmember Carder said that this is school property and

they are responsible for lights, if they choose to put them up, not the City. Discussion occurred if improvements could be made as part of a bond issue. School Superintendent Brian Biermann said it is never guaranteed a bond issue would pass and so would not be willing to put a firm date to making any improvements. The City wants to work with the School District to create a Recreation District, but on this issue the City will not work with the District, Biermann said. Councilmember Aust said the City does want to work with the School District on the Recreation District. Councilmember Cannon, Carder and Town said they do not want to go over the Planning Commission.

Mr. Pickman asked if the lot could be open just in the summer months. The Council discussed several issues and asked Thorvald McKiernan, a Planning Commission member, several questions. Councilmember Steve Town moved, seconded by Councilmember Dave Maddax to direct the issue back to the Planning Commission and see if an agreement can be reached between the Planning Commission and School District. Councilmembers had discussion. The vote was 4-1 (Aust voting no) to refer it back to the Planning Commission. Mr. Biermann said he would come back and try to help resolve the issue at the Planning Commission meeting.

PUBLIC COMMENTS

Christy Levings introduced herself to the Council. Levings is running for the State House of Representatives seat this fall.

Heather Eslinger is a local artist that gives painting lessons. Eslinger would like to find a community service project to paint with her students.

DEPARTMENT REPORTS

City Administrator Nathan Law presented the Council with a water leak adjustment for \$70.57 for Starbrooke Villas 1212 S. 3rd St. East. This is a one-time adjustment. Councilmember David Cannon moved, seconded by Councilmember Jean Carder and carried 4-0-1 (Maddax abstained).

CITY ATTORNEY'S REPORT

None

COUNCIL REPORTS

Councilmember Town: Councilmember Steve Town said he received an email regarding a truck parking issue. Mayor Marty Southard said this issue has already been resolved.

Town said an email had been going around regarding a bridge needing fixed on 263rd St., which is out of the City Limits. Councilmember Aust said she had emailed them back.

Councilmember Town said he read on the neighborhood watch thread on Facebook that a group of juveniles had put graffiti at City Park. A family took the time to clean it up. Police Chief Bauer said he was working with Craig Hufferd to help with the issues. Chief Bauer will have more patrolling along that area as well.

Councilmember Carder: Councilmember Jean Carder asked how many pool passes has the City sold this year. City Clerk Traci Storey said over 1,500 passes sold so far.

Councilmember Carder talked about more of a permanent City Seal. Carder had examples of other city logos. The winning logo from the 150th year contest was on the provided examples as well. Carder suggested the following for a list of things the Council could consider:

- Hold an open contest
- Have a contest and solicit ideas and then merge various ideas into a final seal
- Contract with an artist and have the Council come up with ideas of what they want
- Could use the winner of the 150th year celebration contest with modifications

Councilmember Carol Aust said she does not like the water tower in the seal. Carder said most all the 150th seals had the water tower shown. This seal could be in color or black and white. Councilmembers will bring back to another meeting.

Councilmember Cannon: Councilmember David Cannon said the fireworks show was great. There were fireworks going on in town that police had

complaints on. Fireworks are not allowed in the City of Louisburg. Next year we will get information on the community board and bring more awareness to people.

Councilmember Aust: Councilmember Carol Aust thinks more information needs to be available for people that would like to run for City Council. Mayor Southard stated he discussed this in at least four meetings what the filing deadline was. Aust asked if someone could do a write in for a council seat. Mayor Southard said yes someone could do a write in.

MAYOR'S REPORT

None

ADMINISTRATOR'S REPORT

Sign Research for Future Consideration: At a previous meeting, Council had directed staff to research possible sign regulation changes for Louisburg. Two separate aspects that have been researched and summarized for consideration - sign height, size and location, and electronic signs. Administrator Law presented information regarding height, size and location. Information regarding Electric signs was also presented. Council had discussion. Mayor Southard and Councilmember Aust stated that this item should go to the Planning Commission to look at before Council voted on the issue. Law agreed stating he wanted clarification whether Council is interested in both sign issues being presented to Planning Commission. Both issues were stated as preferred for consideration.

Recreation District Resolution Ballot Question: Administrator Law presented a Resolution advancing a ballot question regarding creation of a joint USD 416/City of Louisburg Recreation System. Councilmember Jean Carder moved, seconded by Councilmember Carol Aust and carried 5-0, to authorize Mayor Southard to sign the Resolution.

3-Minute Recess: At 7:45 p.m. Councilmember Jean Carder moved, seconded by Councilmember Dave Maddax and carried 5-0, to have a 3 minute recess.

Council resumed regular session at 7:48 p.m.

Pole Placement and Tower Request: Powell Observatory is requesting to place a 20-30 foot pole identified on the map (see attached). The pole would

accommodate wireless equipment and have a physical service drop trenched over to the observatory. Data/internet services would then be provided by Brolly Communications. Councilmember Carol Aust moved, seconded by Councilmember David Cannon and carried 5-0, to authorize Mayor Southard sign the amendment to the existing agreement.

Part-Time Planning Assistant: Due to the number of projects and work filtered through the Administration Offices, it may be prudent to consider hiring a part-time employee to assist with planning activities, in particular the Comprehensive Plan project. While staff has made time for the steps to this point, having someone on hand now to accept and score proposals, and oversee the interview process, is effort well spent. Staff envisions this person would work half-time to three-quarter time through the end of the current year or when the Comprehensive Plan update process is 50% complete, then may have a certain percentage preference on the future Planning Director position. Council had discussion. Councilmember David Cannon moved, seconded by Councilmember Steve Town. Councilmember Aust asked for more clarification on the job description. Motion carried 3-0-2 (Maddax and Carder abstained).

EXECUTIVE SESSION

The Council recessed into executive session at 8:06 p.m. and reconvened in regular session at 8:16 p.m.

REGULAR SESSION

No formal action was taken as a result of the executive session.

ADJOURNMENT

At 8:17 p.m. Councilmember David Cannon moved, seconded by Councilmember Steve Town to adjourn the meeting. Motion carried 5-0.

Approved:

Marty Southard, Mayor

Attest:

Traci Storey, City Clerk