

**CITY OF LOUISBURG, KANSAS  
MINUTES OF REGULAR MEETING  
SEPTEMBER 19, 2016**

The Council of the City of Louisburg, Kansas met at 6:30 p.m. in regular session in the City Hall Council Chambers. Mayor Marty Southard presiding. City Attorney Kelly Stohs was absent.

Council Members Steve Town, Dave Maddax, Carol Aust, David Cannon, Lonnie Kunz

City Administrator Nathan Law

City Clerk Traci Storey

City Attorney Kelly Stohs

Police Chief Tim Bauer

Press John VanPelt

Visitors Heather Eslinger, Dan Smith, Brooke Talmage, Jennifer Leikam, Paul Richards, Michael Osbourn

**PLEDGE OF ALLEGIANCE**

Councilmember Dave Maddax led the pledge of allegiance.

**APPROVAL OF CONSENT AGENDA**

City Administrator would like to add the text amendment ordinance between 10A and 10B and move Fire Chief Paul Richards to under Department Reports. Mayor Southard would like Heather Eslinger moved under visitors. Councilmember Maddax asked about the bill for All State Striping. City Administrator Law said this is for striping the streets. Councilmember Lonnie Kunz moved, seconded by Councilmember Steve Town and carried 5-0, to adopt the consent agenda to include adoption of the agenda, approval of the September 19, 2016 Council Minutes, and approval of the bills list.

**VISITORS**

Heather Eslinger said Craig Hufferd had contacted her about repainting the City of Louisburg signs. She has drawn up a few different designs and returned them to Craig Hufferd. Eslinger asked the Council if they had seen these drawings yet. Administrator Nathan Law said he was waiting until the new city seal was complete so it could be incorporated with the new design.

## **PUBLIC COMMENTS**

Dan Smith with Heartland Security said he would like to help the City by doing an active shooter training with staff.

Brooke Talmage a Louisburg High School Representative, requested approval to block Wildcat Drive to South 5<sup>th</sup> Street on September 28<sup>th</sup> from 6:00-8:30 p.m. for the homecoming parade and bonfire. They would also like a police escort at 6 p.m. Councilmember David Cannon moved, seconded by Councilmember Steve Town and carried 5-0. Chief Tim Bauer would like a follow up call to discuss before the event.

Jennifer Leikam, event organizer, said the Halloween on Broadway this year is set for Saturday, October 29<sup>th</sup>. Leikam is asking permission to close Broadway from K-68 through South 3<sup>rd</sup> Street. John VanPelt said that is also the night of the Electric Light Show. Leikam was not aware and may coordinate earlier so everyone can enjoy the show. After Councilmember Dave Maddax moved, Councilmember Steve Town reminded the Council that votes cannot be taken on public comments. Mayor Southard asked that the vote proceed since the Council voted on a previous public comment request. Councilmember Lonnie Kunz seconded, and carried 5-0 to close the street for the Halloween on Broadway.

## **DEPARTMENT REPORTS**

Police Chief Bauer presented information on an opportunity to purchase a used 2013 Ford Explorer Police Interceptor. This vehicle is from the Fairway Police Department and has 51,400 miles. If purchased it would temporarily replace the 2008 Ford Crown Victoria as a patrol unit, until a budgeted new 2017 Ford Explorer AWD Police Interceptor. This used 2013 Explorer would then be moved from patrol and become the replacement for PD Unit #08, a 2015 Ford Explorer with over 98,000 miles and would be assigned to the School Resource Officer. The purchase price would not exceed \$15,000 and would include some minor repairs. Councilmember Carol Aust asked if the money was in the budget for this purchase. Administrator Law said yes it is within the Police Department general budget. Councilmember Steve Town moved, seconded by Councilmember Lonnie Kunz and carried 5-0, to purchase the vehicle from the Fairway Police Department as described.

Fire Chief Paul Richards is requesting an additional part-time staff position to operate the Fire Station while he is on vacation and Captain Rittinghouse is unavailable. This person will ideally know the day-to-day operations of the fire station, including being able to issue burn permits, check trucks, and evaluate all stations within the facility. Councilmember Carol Aust asked if a front desk person would be helpful. Chief Richards said no that is not necessary at this time. Councilmember David Cannon moved, seconded by Councilmember Dave Maddax and carried 5-0, to hire Jon Harris as a part-time fire fighter.

### **CITY ATTORNEY'S REPORT**

None

### **COUNCIL REPORTS**

**Councilmember Maddax:** Councilmember Maddax asked about that well on Metcalf. Administrator Law said this is a water meter pit. We will find out the owner of the property and see if they will secure it, since it was originally there for the property's use.

The Late Bloomers wanted to know if the City could water the corner of the Farmer's Market where they have planted flowers. Administrator Law said we would need a yard hydrant there to be able to water. Generally, drought-tolerant flowers are planted in that area.

Maddax would like to know when the pothole would be fixed on Sunset Drive. Administrator Law said the settling patch on Sunset Drive would be taken care of either when the asphalt crew comes back through in the fall or with next year's annual work. This work will most likely be done with 2017 street work.

Maddax would still like that stop sign direction changed at Aquatic Drive and Wildcat Drive. Chief Bauer contacted Superintendent Brian Biermann who agreed the traffic would back up on K-68 if they changed the stop signs. Chief Bauer recommends leaving the sign as it is.

### **MAYOR'S REPORT**

**Park Board Appointments:** Mayor Marty Southard made the following appointments:

Wayne Knop for the remainder of Lonnie Kunz's term. Councilmember David Cannon moved, seconded by Councilmember Lonnie Kunz and carried 5-0.

Heather Eslinger to replace Ben York. Councilmember Lonnie Kunz moved, seconded by Dave Maddax and carried 5-0.

## **ADMINISTRATOR'S REPORT**

**Lot Split 1160 W. Amity Property:** The Planning Commission recently discussed a proposed lot split to the Merrill Company owned property located at 1160 W. Amity. The proposed split would occur along the north/south roadway between the former ALCO building and Orscheln. The Commission received the presentation at its recent meeting from Michael Osbourn, Kaw Valley Engineering. At that meeting Neal Johnston, Orscheln manager, voiced concern regarding the lot split, stating Orscheln did not know about the lot split. Michael Osbourn introduced himself to Council, stating they have left several messages for Orscheln and have not received any call back from them. The Planning Commission voted 4-1 to approve the lot split and recommend City Council to approve the same. Council had discussion. Councilmember Lonnie Kunz moved, seconded by Councilmember David Cannon and carried 5-0, to approve the lot split.

**Text Amendment 16002 -TXA Driveway Widths:** City Administrator Nathan Law presented Text Amendment 16002 TXA (Ordinance 1069 driveway widths in residential districts). The Planning Commission discussed the Text Amendment. For this item, the appropriate public hearing process was followed, having been held on August 31, 2016. The Planning Commission recommends Council approve the Text Amendment. Councilmember Lonnie Kunz moved, seconded by Councilmember David Cannon and carried 5-0, to adopt Ordinance 1069.

**Employee Health Incentive:** City Administrator said there was positive feedback from employees that would like to join the athletic club. Councilmember Dave Maddax recommends that Councilmembers should also be included as well or just have a raise in pay for meeting attendance. After discussion, Councilmember David Cannon moved, seconded by Councilmember Lonnie Kunz and carried 5-0, to adopt the employee health incentive for employees only.

**KPERS 457 Resolution:** City Administrator presented a Resolution that allows payroll contributions for a governmental 457(b) deferred compensation plan

that allows employees to save and invest before-tax dollars. The City has an opportunity to offer this service to full-time employees through the Kansas Public Employees Retirement System (KPERs) 457 plan. This plan gives employees the important option to supplement their future retirement benefits. Councilmember Lonnie Kunz moved, seconded by Councilmember Dave Maddax and carried 5-0, to adopt Resolution 9-19-16.

**Cards of Thanks:** John Watts sent a thank you note for the 10-year anniversary gift.

**ADJOURNMENT**

At 7:23p.m. Councilmember David Cannon moved, seconded by Councilmember Dave Maddax to adjourn the meeting. Motion carried 5-0.

Approved:

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Marty Southard, Mayor

Attest:

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Traci Storey, City Clerk