



**LOUISBURG PARK AND TREE BOARD
MEETING MINUTES
Monday, June 10, 2019**

The Park & Tree Board of Louisburg, Kansas met at 6:30p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

ATTENDANCE

Board Members: Wayne Knop, Dave Maddax, Michael McClellan, Ernie Reinhart and Jack Kline (Arrived 6:32pm)

City Administrator: Nathan Law

City Council: Thorvald McKiernan and Steve Town

City Staff: Jean Carder

Rec. Commission: Diana Moore

Recording Secretary: Rusty Whitham

Visitors: Mathew Allen

Item 1: PLEDGE OF ALLEGIANCE

Item 2: ADOPTION OF THE AGENDA:

A motion was made by Ernie Reinhart, seconded by Wayne Knop, to approve the agenda. Motion passed 6-0.

Item 3: APPROVAL OF THE MINUTES:

A motion was made by Ernie Reinhart, seconded by Wayne Knop, to approve the minutes from the May 13, 2019 meeting. Motion passed 6-0.

Item 4: PUBLIC COMMENTS:

No public comments

NEW BUSINESS ITEMS:

Item 5: Discussion with Dave Maddax concerning the results from his Aquatic Center Survey. Maddax initiated a survey on Facebook to solicit community input concerning needs/ideas to improve the Aquatic Center.

Dave Maddax mentioned that he posted his survey on Facebook under the “You Know You’re From Louisburg If” page. Maddax suggested that the results of his survey can be sent to the City Council for review.

Ernie Reinhart stated that the board worked on park priorities for over a year and wanted to know if this survey is an attempt re-prioritize projects the group has already established. Reinhart suggested that Maddax’s survey is good but it is geared towards just the Aquatic Center and no other parks are considered. Reinhart was under the impression that all future surveys of this nature would include all the parks and not just one. It was explained that Maddax’s survey was done on his own to better his understanding of Aquatic Center needs. His survey solicited the community for input on what they want for the Aquatic Center.

Administrator Law mentioned that Jean Carder operated a table during the Community Health Fair and she was soliciting public input as part of the Master Parks Plan. The survey encompassed all the parks and did not specifically focus on a particular area or park. The Health Fair was held on May 4, 2019 at the Wildcat Activity Center and was sponsored by the Rec Commission. Law suggested that Staff is planning more public input opportunities.

The discussion then focused on how to objectively gather input from the community without unfairly skewing the results.

Administrator Law explained the survey conducted during the Health Fair included all the projects suggested by the Park Board in the Master Parks Plan it also included the potential enhancements to the Aquatics Center. Patrons of the Health Fair were asked to place dots on the three most important projects per park. Patrons were also asked to place dots representing money on their top projects from all four parks.

Wayne Knop asked what was the last survey the was mailed out to community about. Jean Carder explained that the last survey mailed to customers asked for community input concerning leaf removal. Wayne Knop suggested that the City do the same type of survey for park improvements.

Ernie Reinhart asked now that the pool is paid off can we use that money for other projects. He asked if the money can be leveraged until it is determined what the next large parks project is determined. Reinhart said since there is no longer a debt to be paid money should be available from the bond to do other things in the parks system. Administrator Law explained that the process Reinhart is suggesting is officially called "Carry over Reserve". Law then mentioned that he would not advise taking a list of projects to the City Council to request funding without a Master Parks Plan and without community input.

No further discussion occurred.

OLD BUSINESS:

Item 6: Discussion with Mathew Allen concerning a proposed Eagle Project at City Lake (Walking trail enhancement). This item was previously discussed during the August 13, 2018 Park Board meeting.

Mathew Allen explained that he wishes to paint distance markers around the trail. The markers will be painted on the asphalt trail to indicate distance in both directions. Purple will indicated one direction and white would be used for the other direction. A six (6) inch wide line will be painted across the trail with the distance traveled stenciled along the line.

Allen would also like to place a map inside the existing kiosk located in the parking lot. This map will explain where the trail begins and indicated the overall distance of the trail. The proposed map will be approximately 36"x28" in size. The map will be composed of a Google image of the lake and trail. In addition, a sign will be attached to the kiosk to indicate total distance of trail.

Ernie Reinhart asked will there be wooden mile markers placed along the trail in addition to the painted markings on the asphalt trail. Mathew Allen replied that there will only be a wooden sign attached to the kiosk. No wooded distance markers will be placed along the trail.

Bob Bazin asked will the map in the kiosk be laminated. Mathew Allen replied yes.

Wayne Knop asked will the purple be easily seen on the black asphalt. Mathew Allen suggested that he will experiment with different shades and colors until he finds a combination that works the best.

Ernie Reinhart asked what type of paint will be used on the asphalt. Mathew Allen suggested that he will use the same type of paint used on crosswalks.

Bob Bazin mentioned that paint should not be placed on the walking bridge. All agreed.

Ernie Reinhart suggested that the marker be painted on the trail in quarter mile increments.

Wayne Knop asked when will this project be completed. Mathew Allen replied that he would like to start work within 2 to 3 weeks depending on weather.

After additional discussion Ernie Reinhart made a motion to approve Mathew Allen's Eagle Project as presented the Park and Tree Board. Jack Kline seconded the motion. The motion passed 6-0.

Item 7: Discussion concerning the 24th Annual Fishing Derby scheduled for Saturday June 15, 2019.

After a brief discussion, all plans for this event were finalized. All open issues were resolved.

REPORTS:

Item 8: Individual area of responsibility updates:

Bob Bazin (Chairperson) – Bazin mentioned that we need to do a better job grading where the old playground equipment was in City Park. Bazin also said the sun was in the eyes of the band last weekend during the concert in City Park event. Lastly, he noticed a lot of dead limbs on the trees in the park. He suggested that the city do some trimming in the park.

Dave Maddax (Aquatic Center) – no report

Ernie Reinhart (City Park) – Reinhart had the same concerns that Bazin had concerning the grading in City Park. He also wanted to know if the City places weed and feed in the park. Administrator Law said that weed and feed is placed in the park. It was also mentioned that more shade is needed in the park. Reinhart asked if the City has a big tent that can be used for events in the parks. Administrator Law said we do not have a tent. Lastly, Reinhart mentioned that roof on the gazebo is wobbly. The roof is something that needs to be looked at.

Wayne Knop (Ron Weers Park) – no report

Michael McClellan (Lewis-Young Park) – Some repair to the roof on a dugout was made. McClellan then asked if it is possible to get a nice shelter house near the lake similar to the one a Ron Weers at L/Y Park. He suggested that people have expressed interest in holding events along near the lake and a shelter would be beneficial.

Jake Kline (Forestry) – no report

Diana Moore (Rec. Commission) – People are smoking at L/Y Park. She talked to Craig Hufferd and he is ordering “No Smoking” signs.

City Administrator – no report

Item 8: ADJOURNMENT:

Dave Maddax made a motion to adjourn the meeting. The motion was seconded by Michael McClellan. The motion passed 6-0. The meeting ended at 7:33pm.

Submitted by Rusty Whitham
Recording Secretary