

Louisburg Speaks ^{KS}

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August - September 2025

Building permit web page receives update

A new Building Permit page is coming your way on the City's website. The website has recently had a refresh and the next segment of that is streamlining building permits and other permit applications.

The shortcut to Building Permits on the City's website can be found on the homepage under the main photo in the section of blue boxes, like the image to the right. The link to the permit page can also be found on the Planning & Development page, which can be found under the Government tab, or under the I Want To tab and then in the Access section.

When applying for a permit you will be taken to our third-party permit application vendor. When applying for a permit or completing an application, you will be required to create an account on that site. This will allow the person applying for the permit the ability to log into the site to see the permit status. It will allow for licenses or other required documentation needed to complete the permit to be uploaded. This will be especially advantageous for contractors as their basic information will be saved in the system, which they won't need to complete every time a permit is requested. The new system also allows the permit applicant the ability to request an inspection and track its progress, if that is a required part of the application process.

Most permit fees range from \$25-\$75 for basic permits like roof, plumbing or electrical work. Permits for residential homes or commercial structures are

based on the value of the construction. Permit fees for signs are based on the type of sign.

REQUIRED PERMITS

Permits are needed for major renovation work, upgrades to mechanical, plumbing or electrical systems and new construction. Minor renovations such as a sink or shower/tub replacement does not require a permit. A larger renovation project that might include moving walls or replacing windows will require a permit.

A list of typical projects that require permits include:

- accessory building (if the accessory building is greater than 150 sq. ft.)
- new commercial construction
- deck
- demolition
- excavator - this is required for a contractor that will dig a basement, sewer or water line, and other similar work
- fence
- finished basement
- driveway, patio, sidewalk
- plumbing
- pool/spa
- residential addition
- new residential construction
- roof

Building Permits

Building Permits can be found on the homepage of the City's website in the blue box section.

- sign
- tenant finish

A repair permit is also available for electrical, mechanical, remodel projects, plumbing, sprinklers and similar needs.

A repair permit is needed if a resident is putting in a new HVAC unit, water heater, updating the electric service panel and making other similar changes.

A permit is not needed for minor repairs or upgrades like swapping out a new toilet.

REQUIRED PERMITS

The same third-party vendor site will be used for solicitor, food truck permits and business CMB and liquor license permits.

This fall City officials hope to be able to add dog tags to the list of permits/applications residents can complete online.

Katherine Louderbaugh, the City's planning and development director, handles building permits and is available to answer residents' questions about permits or if a particular project requires a permit. She can be reached at 913-837-5811.

All other permits go through the City Clerk's office.



Mayor

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dcook@louisburgkansas.gov

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City Hall

Nathan Law
City Administrator
215 S. Broadway
Louisburg, KS 66053
913-837-5371
www.louisburgkansas.gov
Hours: 7 am - 4:30 pm
Monday-Friday

Police Department

Chief Josh Weber
209 S. Metcalf Rd.
Louisburg, KS 66053
913-837-3191

Fire Department

Chief Gerald Rittinghouse
205 S. Metcalf Rd.
Louisburg, KS 66053
913-837-4700

Holiday Magic plans underway for December

Even though Louisburg has been in a heat advisory for almost two weeks and the heat index the day this was written in late July was 107, Holiday Magic on Broadway organizers are already in full swing working on that December event.

The event is moving to the first Saturday in December this year, with Santa Claus visiting children Dec. 6 at City Hall.

The Grinch, sponsored by the Louisburg Library, will also be in town.

The Chamber of Commerce and Louisburg Recreation Commission are also sponsors of the annual event that features lots of holiday magic.

The Light-Up Parade will end the evening's festivities.

To participate in the event, contact one of the event's sponsors.

MAYOR'S MINUTE

As I continue to paint, caulk and replace rotten boards on my house this year (going on two years), I kind of relate it to city government. You only have a great outcome when you put your time into fixing it for the future and sometimes that is not as easy as you thought it should be.

I said I would mention businesses in our town with store fronts. I focused on places to eat last time; this time I will mention a few places that are service oriented with a store front in Louisburg: (banks) 1st Option Bank, Bank Midwest, Citizens State Bank and Trust, First National Bank, Landmark National Bank; (accounting firms) Pro 31 accounting, Prime accounting, Keystone accounting; (printing) Heartland print and design; (website design) Social: Managed; (internet providers) Go Brolly internet, MoKan Dial; (pharmacies) Auburn and Vohs. I will mention more store fronts next newsletter.

Labor Day is approaching. Louisburg has a big festivity that its citizens and all the surrounding area love. This is put on by the Legion Post in Louisburg. With the parade, ALA BBQ chicken dinner at the legion and all the amusements, booths, etc. at the Legion Park (South 9th and Broadway), it draws around 2500 people each year. It is a great time that people talk about from year to year. It takes lots of people to put on this event: from the City employees to area businesses and citizens that want to get involved

in making this a better community. I do love small town camaraderie and Louisburg seems to be one of those. As an American Legion Auxiliary member, I will be helping with the BBQ dinner.

If you have not attended one of the Music at the Market during the Farmer's Market Saturday, it is something worth attending. On the second Saturday of each month, the Convention and Tourism committee have music there. They want to bring more people to Louisburg with this idea. It has helped and people have loved this. The last one is September 13, 9 to 11 a.m. Nick/Julie Nave will be performing. The committee is working on ideas for 2026 to help with promoting bringing people to our town.

As I always mention, please contact your governing body, about concerns that you have from the burn pile on Rogers Road to water runoff. When I hear a concern, I always bring it to the attention of the City Administrator. We also like to hear the good in our community.

It is that time of year again when school is starting and fall weather will be around the corner, even though, as I write this, it is in the 90's. Stay cool!!



DONNA COOK

Louisburg Speaks is published six times a year by the City of Louisburg for its residents. Please direct questions or comments to jcarder@louisburgkansas.gov

The City of Louisburg requires building permits. Please call the Building & Zoning Department at 913-837-5811 before beginning any construction project.

Donna

Fish habitat added to Louisburg Lake

Fish in Louisburg Lake are going to have a new place to call home after new habitat was added to the lake in early August.

The area Kansas Department of Wildlife and Parks employee worked with a Boy Scout from the Gardner area on an Eagle Scout project that involved constructing and deploying habitat in the lake.

The habitat consisted of 5-gallon buckets, irrigation drip line and a bit of cement so the buckets would sink.

Zach Ramsay, the Kansas City Fisheries Biologist for KDWP, worked with Scout Noah Wilson on the project.

Ramsay, Wilson and Wilson's younger brothers, deployed the buckets in clusters of three in four places around the lake. Ramsay and Wilson said the irrigation lines offer the fish a hiding place from larger predators. The two scattered the buckets within casting distance of the shoreline to provide anglers a better opportunity in catching a fish.



This Boy Scout, from a Gardner Scout Troop, loads fish habitat he made into a boat at Louisburg Lake in early August.

Snow Buddy sign-ups coming soon

Sign-ups for Snow Buddies can be made starting Sept. 15 on the City's website.

This program matches a volunteer who is willing to shovel snow with a local senior citizen. The program is open to city residents who are 65 and over or have a physical disability making it difficult to shovel.

Last year the program saw a shortage in volunteers able to shovel. For more information see the City's website.

BITS 'N PIECES

Road closures

Three events this fall will close city streets.

Broadway from Amity to S. Ninth St. will close for the Labor Day parade starting at 10 a.m. Monday, Sept. 1.

The Chamber of Commerce's Cider Run will close Broadway along with other streets Saturday, Oct. 4. Watch for more details coming in September including a race route map.

Halloween on Broadway will close the downtown area during the late afternoon on Saturday, Oct. 25 for the annual trick-or-treat event.

Trash summer hours ends

The trash contractor will move

from its summer hours schedule and return to normal schedule the week of Sept. 8.

Free chlorine burnout

A free chlorine burnout of the City's water distribution system is being planned to start in late August or early September.

This is a temporary action by the Marias Des Cygnes Public Utility Authority, the joint water plant owned by the Cities of Louisburg and Paola, to clean the distribution system. While the action is not harmful to residents, customers may notice a change in taste and odor or discoloration of the water.

Watch the City's website, Facebook and community sign for exact dates.

Citywide fall garage sales

The garage sale sign moratorium that allows for the placement of garage sale

signs around town is in effect from Sept. 17 through Oct. 1.

Signs may not be displayed on private property without permission of the property owner or tenant, shall not be affixed to utility poles or street signs, and may not be placed on publicly owned property. Signs may be placed along rights-of-ways but should not obstruct the view of intersections, traffic and pedestrians.

Budget hearing

The Louisburg Governing Body will hold a Revenue Neutral Rate public hearing at its regular meeting Tuesday, Sept. 2 (moved to Tuesday due to the Monday holiday).

The 2026 budget hearing will be conducted during the Council's regular meeting Monday, Sept. 15.

City's boards, commissions

The City has several boards and commissions whose members either serve in advisory roles and/or fill specific needs.

Advisory boards or commissions include Fox Hall/Cemetery, Historic Preservation, Park & Tree, Planning, Board of Zoning Appeals and Louisburg Recreation Commission. Visitors are always welcome at any meeting. Meeting dates can be found on the calendar at the bottom of the website's home page. Agenda packets for each meeting can be found in the Agenda Center on the website.

Fox Hall/Cemetery oversees the operations of the community building and the cemetery. This board meets at 6:30 p.m. quarterly in February, April, July and October.

Historic Preservation oversees the efforts to recognize and protect historic places in Louisburg. This commission

meets at 6:30 p.m. quarterly in February, May, August and November.

Park & Tree oversees the City's parks to include City Park, Ron Weers Park, Lewis-Young Park and the Aquatic Center. This board meets at 6:30 p.m. the second Monday of the month.

Convention & Tourism makes recommendations to the Governing Body about programs or expenditures in the promotion of conventions and tourism. This committee meets at 5 p.m. the second Wednesday of each month.

Planning Commission and Board of Zoning Appeals are closely linked. The Planning Commission provides guidance on planning and development issues and is responsible for the planned community development through recommendations to the Governing Body on annexations, rezoning or Special Use Permits and Zoning regulations. This commission meets at 6:30 p.m. on

the last Wednesday of each month.

The Board of Zoning Appeals hears and decides on special exceptions, variance interpretations and appeals of any decision in the enforcement and administration of the Land Use Ordinance. The BZA meets as needed generally prior to a regularly scheduled Planning meeting.

The Governing Body also places two appointees to the Louisburg Recreation Commission who are City residents. This board oversees operations of the recreation commission. It meets at 6 p.m. the third Tuesday of each month.

Residents who might be interested in volunteering for a City board/commission can learn more and find an application to apply on the City's website: <https://bit.ly/4mu9WiL>

Cemetery headstone maintenance

In the past few years, the City of Louisburg has tried to allocate budget money for headstone repair. Most cemeteries, Louisburg included, require the deed owner to make repairs to headstones if they become damaged or start leaning. In the old section of the Louisburg cemetery with graves dating back to the mid to late 1800s, the City has made repairs to headstones with more work planned in the future.

The Louisburg High School football team cleaned about 30 headstones in the old cemetery section last summer as part of a community service project.



Edward Rucker's headstone on the left before it was cleaned and on the right after cleaning.)

MARK YOUR CALENDARS

Labor Day observance

Monday, Sept. 1
City Hall closed

CTC's Music at the Market

9-11 a.m. Saturday, Sept. 13
"Farmers Market" block

Louisburg Planning Commission

6:30 pm Wednesday, Sept. 24
City Hall, 215 S. Broadway

Louisburg City Council

6:30 pm Monday, Oct. 20
City Hall, 215 S. Broadway

Louisburg City Council

6:30 pm Tuesday, Sept. 2
City Hall, 215 S. Broadway
meeting moved to Tuesday

Louisburg City Council

6:30 pm Monday, Sept. 15
City Hall, 215 S. Broadway

Louisburg City Council

6:30 pm Monday, Oct. 6
City Hall, 215 S. Broadway

Fox Hall/Cemetery Board

6:30 pm Monday, Oct. 27
City Hall, 215 S. Broadway

Park & Tree Board

6:30 pm Monday, Sept. 8
City Hall, 215 S. Broadway

Louisburg Recreation Commission

6 pm Tuesday, Sept. 16
City Hall, 215 S. Broadway

Convention & Tourism Committee

5 pm Wednesday, Oct. 8
City Hall, 215 S. Broadway

Municipal Court

4:30 pm Tuesday, Oct. 28
City Hall, 215 S. Broadway

Municipal Court

4:30 pm Tuesday, Sept. 9
City Hall, 215 S. Broadway

Garage sale sign moratorium

Sept. 17-Oct. 1
Allows for the placement of garage sale signs without a permit

Park & Tree Board

6:30 pm Monday, Oct. 13
City Hall, 215 S. Broadway

Louisburg Planning Commission

6:30 pm Wednesday, Oct. 29
City Hall, 215 S. Broadway

Convention & Tourism Committee

5 pm Wednesday, Sept. 10
City Hall, 215 S. Broadway

Municipal Court

4:30 pm Tuesday, Sept. 23
City Hall, 215 S. Broadway

Municipal Court

4:30 pm Tuesday, Oct. 14
City Hall, 215 S. Broadway

An updated calendar as well as agendas and minutes for city meetings can be found at www.louisburgkansas.gov under the Agendas & Minutes icon.

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